

INCENTIVES

MSME Subsidy Schemes:

The following incentives are being extended to Micro, Small and Medium Enterprises in the State:

1. Capital Subsidy:

- 25% capital subsidy on the value of eligible plant and machinery, subject to a maximum of Rs. 150.00 lakhs.
- Additional Capital Subsidy at the rate of 10% for micro enterprises on the investment made in plant and machinery value, subject to a maximum of Rs.5.00 lakhs.
- Additional capital subsidy for enterprises set up by women / scheduled caste / scheduled tribe / physically disabled and transgender entrepreneurs at the rate of 5% on the value of eligible plant and machinery, subject to a maximum of Rs.5.00 lakhs.
- Additional capital subsidy for promotion of cleaner and environment friendly technologies at the rate of 25% on the value of eligible plant and machinery / equipment subject to a maximum of Rs. 10.00 lakhs.
- All existing Micro and Small Manufacturing Enterprises setup anywhere in Tamil Nadu graduating to higher category by undertaking expansion /diversification are eligible for 5% additional Capital Subsidy subject to a maximum of Rs. 25 lakhs for scaling up.

During this financial year (2024-25) upto 24.10.2024, an amount of Rs. 10218.82 lakhs have been disbursed to 700 enterprises as Capital Subsidy.

2. Pay Roll Subsidy:

- (1) All new Micro Manufacturing Enterprises setup anywhere in the State.
- (2) All new Small and Medium manufacturing enterprises set up in the Backward areas and Industrial Estates excluding the industrial Estates located within the radius of 50km from Chennai city centre.
- (3) All Small and Medium Agro-based and Food Processing Enterprises set up in any of the 388 blocks in the State.
- (4) All new Micro, Small and Medium Manufacturing and Service Enterprises set up anywhere in the State, which employs more than 25% of their workforce as differently abled persons.
- (5) Reimbursement of Employer's contribution to the EPF for the first three

years from the date of commencement of commercial production, if the unit has employed more than 20 persons, subject to a maximum of Rs.24000/- per employee per annum”.

(6) Reimbursement of Employer’s contribution to the EPF for the first three years from the month of enrollment to EPF, if the unit has employed more than 25% of their workforce as differently abled persons subject to a ceiling of Rs.24000/- per differently abled person per annum”.

During this financial year (2024-25) upto 24.10.2024, an amount of Rs. 35.84 lakhs have been disbursed to 35 enterprises as Pay Roll Subsidy.

3. Low Tension Power Tariff Subsidy:

20% on the power consumption charges will be given as Low Tension Power Tariff Subsidy to micro manufacturing enterprises for 36 months from the date of commencement of production or from the date of power connection, whichever is later.

During this financial year (2024-25) upto 24.10.2024, an amount of Rs. 404.44 lakhs have been disbursed to 412 enterprises as LTPT Subsidy.

4. Back – Ended Interest Subsidy:

Back – Ended Interest Subsidy at the rate of 5% of interest on term loans subject to a maximum of Rs.25.00 lakhs for a period of 5 years to Micro and Small manufacturing enterprises for term loans upto Rs.5.00 Crores obtained for technology Upgradation / modernization and under Credit Guarantee Fund Trust Scheme (CGFTS)Rs.20.00 lakhs for term loan upto Rs.2.00 Crores for a period of 5 years to Micro and Small manufacturing enterprises.

During this financial year (2024-25) upto 24.10.2024, for Technology Upgradation / modernization a sum of Rs. 4.57 lakhs has been disbursed to 23 enterprises and under Credit Guarantee Fund Trust Scheme a sum of Rs. 36.60 lakhs has been disbursed to 75 enterprises.

5. Subsidy for Promotion of Energy Audit and Conservation of Energy (PEACE):

The Government reimburses 75% of the cost of conducting energy audit subject to a maximum of Rs.1.00 lakh per energy audit per unit and 50% of the cost of machinery and equipments replaced for the purpose of improving the energy efficiency subject to a maximum of Rs 10.00 lakhs will be given as incentive.

During this financial year (2024-25) upto 24.10.2024, an amount of Rs. 14.19 lakhs have been disbursed to 23 enterprises as subsidy for Promotion of Energy Audit and Conservation of Energy (PEACE).

6. Subsidy for Quality Certification (Q-cert) :

The government reimburses 100% payments made to the consultancy and certification agencies towards acquiring such Quality Certification subject to a ceiling of Rs.2.00 lakh for National Certification & Rs.10.00 lakh for International Certifications.

Reimbursement of Quality Certification charges to the MSMES for renewal of their existing international quality certifications, at the rate of 25% of the renewal fee, subject to a ceiling of one lakh rupees, provided they have not availed Q-cert subsidy earlier for the same certification.

During this financial year (2024-25) upto 24.10.2024, an amount of Rs.65.35 lakhs have been disbursed to 38 enterprises as Subsidy for Quality Certification (Q-cert).

7. Stamp duty exemption:

All new Micro and Small enterprises set up in backward blocks are eligible to avail 50% reimbursement of stamp duty and Registration charges paid to the Registration Department on purchase of land meant for industrial use.

During this financial year (2024-25) upto 24.10.2024, an amount of Rs. 9.42 lakhs have been disbursed to 5 enterprises as Stamp duty exemption.

8. Subsidy for Fund Raising from capital markets:

To facilitate high growth potential SMEs in the State to raise equity capital through SME Exchange utilizing IPOs, in both the manufacturing and services sector, Government will provide 75% of the expenditure incurred for listing, subject to a maximum of Rs. 30 lakhs towards assistance for listing & raising money in the SME stock exchanges.

During this financial year (2024-25) upto 24.10.2024, an amount of Rs.15 lakhs have been disbursed to 1 enterprise as subsidy for Fund Raising.

9. Incentive for Patent Registration / Trade Mark registration / Geographical

Any individual / institutions / new and existing Micro, Small and Medium enterprises / Start-ups located anywhere in Tamil Nadu may be given subsidy at the rate of minimum Rs.1.00 lakh or 75% subject to a maximum of Rs.3.00 lakhs whichever is higher per registration on the cost of Patent Registration in India or abroad for innovations of industrial application and per Trade Mark registration or for Geographical Indications registration subsidy may be given at the rate of 50% subject to a maximum of Rs.25,000/- for all new and existing micro, small and medium manufacturing enterprises including clusters located anywhere in Tamil Nadu.

During this financial year (2024-25) upto 24.10.2024, an amount of Rs. 10.25 lakhs have been disbursed to 10 enterprises as incentive for Patent Registration / Trade Mark registration / Geographical Indications.

Accounts Wing Details

CHIEF ACCOUNTS OFFICER

Second Level Officers	Accounts Wing Section	Subjects Allocated
Accounts Officer (Cash)	1. ACA Section	Bills <ul style="list-style-type: none"> • Scheme bills • Misc. & other contingencies bills (NHIS, TDS filling & Medical Reimbursement Bill)
	2. ACB Section	Bills <ul style="list-style-type: none"> • Employee & Ex-employee Salary Bills • Loan Advance Bills
	3. Cashier Section	Cashier <ul style="list-style-type: none"> • Income and Expenditure transactions related works
Accounts Officer (Audit)	4. AA Section	PAC & AG <ul style="list-style-type: none"> • Follow-up on Public Accounts Committee & AG paras, including meetings • Accounts establishment & RTI
	5. SAP Section	Internal Audit <ul style="list-style-type: none"> • Follow-up on Internal Audit paras for District Industries Centres & Unit offices
	6. ADA Section	Pension/Loans & Advance <ul style="list-style-type: none"> • Sanctioning of Pension, Revision of Pension • DCRG, GPF, SPF etc. • Loans & Advance to Govt. Servants
Accounts Officer(Budget)	7. GBC Section	Budget <ul style="list-style-type: none"> • Preparation of Budget Estimate Proposal • Monitoring of funds received from the Government
	8. PDB Section	<ul style="list-style-type: none"> • Grants to SIDCO Corp. • State's Expenditure • TALCO Deposit
	9. ABA Section	<ul style="list-style-type: none"> • Budget related work for corporation
	10. ADB Section	Reconciliation <ul style="list-style-type: none"> • Monthly Reconciliation with Accountant General & Treasury offices
	11. TALCO Section	<ul style="list-style-type: none"> • Tamil Nadu state public sector undertaking corporation liquidation-Liabilities & Assets settlement • Labour Dispute

SCHEMES

Annal Ambedkar Business Champions Scheme (AABCS) (State Sponsored Scheme)

- Applications can be filed thro ONLINE @ www.msmeonline.tn.gov.in/aabcs from 12.05.2023 onwards
- Provides self employment to opportunity to people belonging to SC/ST communities

Eligibility Criteria:-

Nodel Agency	Commissionerate of Industries and Commerce, Guindy, Chennai–600032.
Age Criteria	Any Individual belonging to SC/ST communities <ul style="list-style-type: none">➤ Age upto 55 years➤ No minimum educational qualification
Educational qualification	No Minimum Qualification required
Subsidy	35% of the Project Cost(Maximum Limit of Rs.1.50 Crore)
Activities covered	<ul style="list-style-type: none">• Manufacturing• Service• Business Other than Direct Agricultural Activities.
Selection of Beneficiaries	The beneficiaries will be selected through District Level Sanctioning Committee headed by District Collector
Eligible Components in project cost	<ul style="list-style-type: none">➤ land not exceeding 20% of project cost➤ Building not exceeding 25% of project cost➤ Testing equipment and computing devices➤ One cycle of working capital not exceeding 25% of the value of plant and machinery.
Amount of Bank Loan	Bank will Sanction and release <ul style="list-style-type: none">➤ 65% loan to the Project cost
Rate of Interest	Normal Bank Rate of Interest
EDP Training	15 Days EDP training provided
Release of Subsidy	The scheme will provide 35% of capital subsidy on eligible project cost not exceeding 1.5 crores as front end subsidy
Interest Subvention	<ul style="list-style-type: none">➤ 6% interest subvention➤ Interest subvention will be upfront and given to banks

UNEMPLOYED YOUTH EMPLOYMENT GENERATION PROGRAMME

(State Sponsored Scheme)

- Applications can be filed thro ONLINE @ www.msmeonline.tn.gov.in /uyegp from 01.08.2017 onwards
- Provides self employment to opportunity to educated UNEMPLOYED YOUTH

Eligibility Criteria : -

Nodel Agency	Commissionerate of Industries and Commerce, Guindy, Chennai – 600 032.
ELIGIBILITY	Any Individual <ul style="list-style-type: none">➤ Age : 18-45 years (General Category)➤ Age : 18-55 years (Special Category)➤ Educational Qualification : Minimum 8th Std. Pass
Maximum Project Cost	Business Sector Upto Rs : 15.00 lakh
Owner's Contribution	<ul style="list-style-type: none">▪ 10% Contribution for General Category▪ 5% Contribution for Special Category
Subsidy	25% of the Project Cost (Maximum Limit of Rs.3.75 lakhs)
Selection of Beneficiaries	The beneficiaries will be selected through District Task Force Committee headed by General Manager, DIC
Amount of Bank Loan	Bank Sanction and release <ul style="list-style-type: none">➤ 90-95% loan of the Project cost
Rate of Interest	Normal Bank of Interest
Repayment Period	❖ Repayment schedule shall be 5 years
Physical Verification	Proper utilization of Government subsidy, 100% physical verification will be conducted by the GM, DIC
EDP Training	4 Days EDP training provided

**PRIME MINISTER'S EMPLOYMENT GENERATION PROGRAMME
(PMEGP)**

- Prime Minister's Employment Generation Programme (PMEGP) is a Centrally Sponsored Scheme by Government of India
- Provides self employment to unemployed youths
- From 01.07.2016 the entire process from filing of application till release of margin money (Subsidy) is made through online. Application may be filed @ <http://www.kviconline.gov.in>

Eligibility Criteria: -

Implementing Agency State Level	KVIC, KVIB & DIC	
Implementing Agency District Level	DISTRICT INDUSTRIES CENTRE (DIC) In the respective Districts	
ELIGIBILITY	<ul style="list-style-type: none"> • Any individual, above 18 years of age. • No income ceiling for assistance under PMEGP • For Setting up of project costing above Rs.10 lakhs in the manufacturing sector and above Rs.5 lakh in the Business / Service sector, the beneficiaries should possess at least VIII standard pass as educational qualification. • Self Help Groups (including those belonging to BPL provided that they have not availed benefits under any other scheme) are also eligibility for assistance under PMEGP • Institutions registered under Societies Registration Act, 1860; • Production Co-Operative Societies. 	
Project Cost	❖ Maximum Project Cost will be for Manufacturing Sector Rs.25 lakhs & for Service Sector Rs.10 lakhs.	
Owner's Contribution	<ul style="list-style-type: none"> ▪ 10% Contribution for General Category ▪ 05% Contribution for Special Category * 	
Subsidy	General	Special
Urban	15%	25%
Rural	25%	35%
Eligibility Activities	All Economically Viable Manufacturing & Service activities	

Training	• 2 Weeks Compulsory EDP training
Amount of Bank Loan	Bank Sanction and release 90-95 % loan of the Project cost
Rate of Interest	Normal Bank Interest
Repayment Period	❖ Repayment schedule as per rules in force.
Physical Verification	100% physical verification will be conducted by the Third party Agencies.

NEW ENTREPRENEURS CUM ENTERPRISES
DEVELOPMENT SCHEME
(NEEDS)

“**New Entrepreneurs-cum-Enterprises Development Scheme**” is being implemented since 2012-13 to promote first generation entrepreneurs.

- Under this scheme, educated youth will be given Entrepreneur Development training for 3 weeks in which they are assisted to prepare their business plans and help to tie-up with financial institutions to set up new business ventures, besides linking them with major industrial clients.
- After completion of the training they will be assisted to avail term loans upto Rs.5.00 Crore from Banks / Tamil Nadu Industrial Investment Corporation(TIIC) with capital subsidy at 25% of the project cost not exceeding Rs.50.00 lakhs and soft loans with 3% interest subvention.
- For the project cost upto Rs.50 lakhs , capital subsidy will be released in 2 instalments i.e., 50% on sanction of loan and 50% after verifying the capital expenditure actually incurred. For project cost exceeding Rs.50 lakhs subsidy will be released in 3 installments i.e., 50% on sanction of loan and the remaining in 2 installments 25% each after verifying the capital expenditure actually incurred.
- It has been programmed to train around 1000 entrepreneurs each year for 5 years with effect from the year 2012-13 under this scheme.

- First generation entrepreneurs who have completed Diploma / Degree / ITI / Vocation training from any recognized institution are eligible to avail assistance under the scheme
- Reservation upto 18% is given for SC, 1% for ST 3% for Differently abled, besides 50% of the allocation has been earmarked for women beneficiaries under the scheme with priority given to destitute women.

In the G.O.Ms.No.49 MSME Department, dated 29-10-2012, guidelines have been issued for successful implementation of the scheme.

Those who are eligible and aspiring to be entrepreneurship, they can are to browse through the online portal www.msmeonline.tn.gov.in/needs for filing application online. The web portal is so designed to enable online tracking also.

As on 31.03.2021, from inception, 5053 candidates have been imparted EDP training. 5053 projects at the cost of Rs.2988.31 crores with subsidy component of Rs.591.98 crores have been offered final sanctions. Rs.451.82 crores was disbursed towards individual based subsidy so far. Rs.41.74 crores has been disbursed towards 3% interest subvention.

As a sub-sect of the scheme, NEEDS-SIM, Special Initiative for Migrants, has been approved with an objective to help the Non-resident Tamils returned to the native due to the spread of Covid 19. The subset will be implemented till 2023-24.

INDUSTRIAL CO OPERATIVE WING

Second Level Officer	Industrial Cooperative Wing Sections	Subjects Allotted
Deputy Director (Industrial Cooperatives)(Marketing)	ICA	Liquidation Work of all Liquidated Societies
Deputy Director (Industrial Cooperatives)(General)	ICB	1.TAICO Bank 2.16 Industrial Cooperative Tea Factories 3.Nilgiris Tea Auction Centre (NTAC) 4.INDCOSERVE
Deputy Director (Industrial Cooperatives)(Marketing)	ICC1	1.Handicrafts 2.Leather 3.polythene 4.Coal & Coke 5.Engineering 6.Match 7.Metal 8.Brick 9.Tailoring
Deputy Director (Industrial Cooperatives)(Marketing)	ICC2	1.Auto and TAXI 2.Special Trade Industrial Cooperative Societies 3.Cooperative Industrial Estate 4.Labour Contract Service
Deputy Director (Industrial Cooperatives)(Marketing)	ICG	1.Cooperative Election 2.Watching of all IC Schemes 3.All Miscellaneous and consolidation report including report of Review meeting 4. All Statutory Files relating to Sec.152, 153,154 of TNCS Act, 1983. 5.Monitering of ICDS Web portal 6.Implementation of ERP 7. Monitoring of IC wing related RTI Applications
Deputy Director (Industrial Cooperatives)(General)	ICD	1.Coir Societies and Coir Cluster 2.TANCOIR 3.SAGOSERVE 4.Printing

ESTABLISHMENT

CHAPTER-3

FUNCTIONS POWERS AND DUTIES OF OFFICERS AND EMPLOYEES IN COMMISSIONERATE.

DUTIES OF OFFICERS AND EMPLOYEES IN COMMISSIONERATE

1. ADDITIONAL COMMISSIONER OF INDUSTRIES AND COMMERCE

Subject allocated	Second line Officers attached	Sections attached
All matters relating to:-		
1. Second Level Officer to Industries Commissioner & Director of Industries & Commerce.	1.All Officers in Industrial Co-operative Wing.	ICS, ICN, ICM,
2. Industrial Co-operatives / Functional Registrar for all Industrial Co-operatives in the State as per the powers delegated under the Tamil Nadu Industrial Co-operative Societies' Act 1983 and Tamil Nadu Industrial Co operative Societies' Rule 1988. Establishment matters of IC wing.	2.J.D.(Costing) 3. J.D.(Tea) 4. J.D(Estt.) 5. D.D.(Comm.) 6. D.D(IC) Chennai	ICF, ICA, ICC, ICH, ICE, SIX, Exhibition
3. Vigilance Officer of the Department.	7. C.A.O	PD,
4. Policy Planning, Credit and Co-ordination.	8. D.D.(Tech.)	PDB,
5. Costing Cell and IT Initiatives and Training.	9. P.R.O	C.Cell, IES
6. Nodal Officer of the Department for Public Grievances.	10.A.O.(Budget)	
7. Public Relations and Exhibition/ Seminars etc.	11. A.D (IES)	
8. Centrally Sponsored Schemes (for Co-operative Sector), Part II Schemes, Planning Commission, Pending Audit Para's and Court Cases pertaining to IC wing.	12. P.A.(G) 13. P.A(CI)	
9. Parliamentary/Assembly Questions, Cut Motions and other Related Matters.		
10. Petitions submitted to Hon'ble Chief Minister and Hon'ble Minister.		
11. Representations received from Industries Associations Chamber of Commerce etc.		

Subject allocated	Second line Officers attached	Sections attached
12. Industries Escort Service for Large and Medium Industries. 13. Member of Coir Board, Cochin on behalf of Government of Tamil Nadu. 14. Subject related to vehicles except establishment. 15. Any other subject given by Industries Commissioner and Director of Industries & Commerce.		

2. ADDITIONAL DIRECTOR OF INDUSTRIES AND COMMERCE (DIC)

Subjects allotted	Second line Officers attached	Section attached
1. Second Level Officer to Industries Commissioner & Director of Industries & Commerce. 2. All Incentive schemes announced in the MSMI Policy 2008 3. All Schemes and Cluster Development Scheme 4. All administrative matters relating to programmes of District Industries Centres 5. All matters related to WTO 6. Export Oriented Units 7. Import, Export Duties 8. Trade Agreements 9. Export Policy 10. Export Processing Zones / Special Economic Zones 11. IES – Registration and Monitoring of IEM Recommendation of the Industrial License Applications to Govt. of India. 12. a. Prime Minister's Employment Generated Programme Scheme (implementation and monitoring), including State Level Bankers Committee Meeting b. Single Window Clearance.	1. J.D(Engg) 2. D.D(NC) 3. D.D(S&S) 4. D.D(Tech) 5. D.D(LC) 6. A.D(IA) 7. A.D(IES) 8. A.D(S&S) 9. A.D(NC) 10. System Analyst	IES LC CDC DIC PDK PDSN and NEEDS

13. Review of performance of District Industries Centres 14. Programme Committee Meeting and State Level Single Window Committee Meeting 15. Review Progress of Plan Schemes. 16. Global Investor Meet 17. Flood relief and other relief measures 18. I.T. Park, Industrial Licenses. 19. General Manager's Conference/Review Meeting. 20. Seminars / Meetings including Dissemination Meet. 21. Chief Minister's Special Cell Petitions 22. Court Cases / and any other subject(s) assigned by IC&DIC 23. Department Land related issues		
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	--

3. ADDITIONAL DIRECTOR OF INDUSTRIES AND COMMERCE (Rural Projects)

Subjects allotted	Second line Officers attached	Section attached
1. Second Level Officer to Industries Commissioner & Director of Industries & Commerce. 2. Entrepreneurs Memoranda UAM under MSMED Act 2006. 3. MSE-Facilitation Councils under MSMED Act 2006. 4. Rehabilitation of Sick Units – SLIIC and SLIIC Sub Committee Meetings. 5. Single Law for Small Scale Industries / Small and Medium Enterprises Policy 6. Assembly questions, Parliament questions, Assembly committee visits 7. Administrative control of Technical Information Centres / Government Technical Training Centre, Guindy and Institute of Tool Engineering, Dindigul. 8. Committee and Meeting / Advisory Board etc., 9. Entrepreneur Development Programme and Entrepreneur Development and Innovation Institute.	1. J.D(Engg) (E&E) 2. J.D(Engg) (Chem) 3. D.D (Comm) 4. D.D(EDP) 5. A.D(E&E)	EL PD EDP L

10. All Matters relating to Chemical Wing 11. All Matters relating to Electrical and Electronics Wing 12. Right to Information Act and Applet Authority to the Commissionerate. 13. Meeting in Boards, Committees in which Industries Commissioner & Director of Industries & Commerce is a Member/Director/Convener 14. MSME Board Meetings 15. All Awards including CM's Banks Awards and any other subject(s) assigned by IC&DIC		
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	--

4. DEPUTY DIRECTOR (NUCLEUS CELL)

Subjects allocated	Second level Officers attached	Sections attached
All matters relating to : 1. Related centrally sponsored schemes like survey 2. Preparation of Frame list of MSME, conducting of sample surveys and census of MSMEs as required by DC(MSME), New Delhi. 3. Collection of data on Index of Industrial Production. (IIP)	AD(NC)	PDSN, CDC

5. CHIEF ACCOUNTS OFFICER.

Subjects allocated	Second level Officers attached	Sections attached
All establishment matters relating to – 1. Accounts. 2. Internal Audit. 3. Accountant General's Audit. 4. Budget. 5. Control of Expenditure. 6. Advance to Government Servants. 7. Pension, DCRG etc. (Files to J.D.(Estt.) 8. Bills related to Pay, T.A., Contingency etc.,	A.O(Budget) A.O(Audit) A.O(Cash)	GBC ABA, ADB PDB ACA ACB ADA AA SAP

Subjects allocated	Second level Officers attached	Sections attached
9. Public Accounts Committee Meeting. 10. Medical Reimbursement Bill. 11. GPF Files to J.D. (Estt.). 12. All defunct units. 13. Subjects relates to Accounts Section under. 14. RTI Act Petition-Accounts Wing		

6. Deputy Director (Commerce)

Subjects allocated	Second level Officers attached	Sections attached
<p>All matters relating to</p> <ol style="list-style-type: none"> 1. Board Meetings of Corporation / Boards etc., 2. ISO Certification Files 3. GI Files / Logistics Meeting 4. National Green Tribunal Cases 5. TNPCB / Environmental and Forest Meeting Files 6. Tamil Nadu State Coastal Zone Management Authority Meeting Files 7. GMs conference Review files 8. Announcement Review files 9. UTM / Mudhalvarin Mugavari petitions/Nengal Nalama/Makkaludan Mudhavar 10. Government of India Petitions 11. Estimate Committee files 12. MSME Board Meetings files 13. Chief Minister / Chief Secretary Review and Collector Police Forest Official Conference files 		<p>PD</p>

7. DEPUTY DIRECTOR (EDP)

Subjects allocated	Second level Officers attached	Sections attached
All matters relating to : 1. Entrepreneurs Development Programme Schemes. 2. Subjects pertaining to Technical Institutions. a. Government Technical Training Centre, Guindy. b. Institute of Tool Engineering, Dindigul.		EDP

8. JOINT DIRECTOR (COST ACCOUNTING)

Subjects Allocated	Second Level Officers Attached	Sections Attached
All matters relating to: 1. Fixation of Sales Target and Break-even Sales for all the Industrial Cooperative Societies. 2. Fixation of Production Target and Physical Target for all the Industrial Cooperative Tea Factories as well as for the other production Industrial Cooperative Societies 3. Development and Maintenance of Financial performance database through online platform for all the Industrial Cooperative Societies 4. Analyzing the Best Performer among the Industrial Cooperative Societies and Recommending for awards 5. Allocation and Distribution of Budget provision namely Budget Estimate, Revised Estimate, FMA surrender in respect of Industrial Cooperatives. 6. Residual Work on the Closure of the Companies. 7. Providing Costing Input to Industrial Cooperative Societies 8. Preparation of approach papers and Status reports.	D.D (Costing) A.D (Costing)	C.Cell TALCO

9. JOINT DIRECTOR (ESTABLISHMENT)

Subjects allocated	Second level Officers attached	Sections attached
<p>All matters relating to :</p> <ol style="list-style-type: none">1. All matters related to establishment<ol style="list-style-type: none">(i) Promotions(ii) Transfer and postings(iii) Recruitment(iv) Withdrawal of GPF(v) Leave sanction and surrender sanction(vi) Pension(vii) Deputation(viii) Training(ix) Office Manual.2. General Administration and Contingency3. Disciplinary cases4. Court cases related to Establishment.5. Office Inspection	D.D.(General), P.A.(G), P.A.(CI), Public Relations Officer CAO AO(CASH) AO(AUDIT)	ICE, EA,EB, EC,EG, EDS EE,FC, G, SIX,L, ADA

10. DEPUTYDIRECTOR(LIAISONCELL)

<p>All matters relating to :</p> <ol style="list-style-type: none">1. Allocation of funds for capital, LTPT , BEIS, IPR, Stamp Duty, PEACE, Pay roll, SME Stock Exchange for every Quarter and reallocation of funds.2. Clarification, Condonation of delay orders and appeals related to all subsidies GIM 20243. PMFME4. Global Investors Meet 2024.5. Amendment to New MSME Policy 2021.6. Policy Note compilation during Assembly session.7. Issuing permission for shifting of location of subsidy assisted units.8. RTI petitions.9. Court cases related to All Subsidies.	<p>Additional Director (District Industries Centre)</p>	<p>LC</p>
<p>10. Sustainable Development Goals (SDG)</p>	<p>Joint Director (Engineering)</p>	

11. DEPUTY DIRECTOR (TECHNICAL)

Subjects allocated	Second level Officers attached	Sections attached
<p>All matters relating to :</p> <ol style="list-style-type: none">1. Nodal Officer for IT initiatives in the Department. Procurement and maintenance of computers and related software and hardware items. Liaising with NIC.2. Subject related to UYEGP, AABCS, KKT, NEEDS, PMEGP Scheme, ACP, BRAP, Single Window Clearance & District, Industries Centre budget allocation and fund transfer.3. Preparation of details in respect of Self Employment Schemes implemented in the District Industries Centres.4. Review of General Managers' Tour Diary5. Reconstruction & formation of New district	System Analyst Assistant Programmer AD (IA) AD(Modern)	Computer Section, DIC section NEEDS section

12. JOINT DIRECTOR OF INDUSTRIES AND COMMERCE (INDUSTRIAL COOPERATIVES) COIR

Subjects allocated	Second level Officers attached	Sections attached
<p>All matters relating to:</p> <ol style="list-style-type: none"> 1. Industrial Cooperative Societies. 2. All Schemes related to Industrial Cooperative Societies. 3. Right to information Act related to IC Wing. 4. Coordination with Director of Cooperative Audit for speedy completion of audit in Industrial Cooperatives. 5. All IC matters related to TABCEDCO &TAMCO Schemes 6. Inspection and Liquidation of Industrial Cooperatives. 7. Review of Industrial Cooperatives. 8. Registration and administration of Industrial Cooperative Societies in the state. 9. Implementation of the Schemes such as Marketing Development Assistance (MDA), SFURTI and REMOT applicable for Coir Industrial Cooperative Societies. 10. Conducting Cooperative election in all Industrial Cooperative Societies to which the Industries Commissioner and Director of Industries and Commerce is the State Election Officer. The Joint Director (Tea), General Managers and Deputy Director (Industrial Cooperatives), Chennai are the District Election Officers below whom several Electoral Officers and Election Officers coordinate in the conduct of election process. 	<p>D.D(G), D.D (Marketing), A.D (Marketing) AD (Coir), AD(Matches)</p>	<p>ICA, ICB, ICC, ICD, ICG</p>

13. DEPUTYDIRECTOR (IC) (GENERAL)

Subjects allocated	Second level Officers attached	Sections attached
<p>All matters relating to:</p> <ol style="list-style-type: none">1. To examine and route through all files of IC Wing in respect of Establishment matters like transfer, postings and deputations etc.,2. To prepare Confidential Reports for Assistant Directors and Record sheets for Industrial Co-operative Officers, Supervisor of Industrial Co-operatives, and Assistant Supervisor of Industrial Co-operative Industrial Co-operative wing who are working in Central Office.3. Attending meetings in different institutions related to Industrial Co-operatives such as TNPSC and TAICO Banks.4. Matter related Staff continuance Proposals Printing Societies, Tea Factories, TAICO Bank and Sagoserve.5. Capacity Building of Industrial Co-operative Officers.(Training / Seminars / Workshops etc.) (Reporting to Addl.Commissioner, Joint Director (Coir) and Joint Director (Estt.)	AD(Coир)	EE(IC) ICB ICD

14. DEPUTY DIRECTOR (IC) (MARKETING)

Subject allocation	Second line officers attached	Sections attached
To examine and route all files of IC Wing in respect of ICA, ICC and ICG Sections of Industrial Cooperative Societies to Joint Director (IC).	AD(Marketing) AD(Matches)	ICA, ICC, ICG

15. JOINTDIRECTOR (ENGINEERING)

Subjects allocated	Second level Officers attached	Sections attached
All Matters relating to: 1. Udyam Registration Certificate (URC) 2. Parliament and Assembly Questions. 3. Export Hub 4. Handicrafts and Cottage Industries Registration. 5. Issue of recommendation for import of Coal and pesticides 6. Right to Information Act-2005 7. Centrally sponsored scheme under Nucleus Cell conducting and of IIP Data. 8. MSE Facilitation Council. 9. Recommendations to union Government for issue of Industries Entrepreneur Memorandum. 10. Recommendation to union Government for issue of Industrial License.. 11. Census.	D.D.(NC) D.D(S&S) A.D(S&S) A.D(NC) A.,D(IES)	KA, PDSN, PDK, IES, CDC

16. JOINT DIRECTOR(ENGINEERING)(CHEMICALS)

Subjects allocated	Second Level Officers attached	Functions	Address & Contact
<p><u>All matters relating to</u> 1) Chemical Testing and Analytical Laboratory, Guindy, Chennai-32 Right to Information Act 2005-Related to Chemical Wing</p>	1)Tmt.P.Esaiselvi, Deputy Director (Chemicals) 2) Tmt.V.UmaRani, Deputy Director (Chemicals) 3) Tmt.D.Jeeva, Senior Chemist 4) Tmt.D.Kavitha, Senior Chemist 5)Thiru.M.J.Sundarpandi, Senior Chemist 6) Thiru.V.K.Perarulalan, Senior Chemist 7) Thiru.D.Sudhakar, Senior Chemist 8)Thiru A. Srinivasan, Assistant Superintendent	<ul style="list-style-type: none"> ➤ Testing of Construction Materials, such as Cement, sand, steel rods, tiles, bricks, water, etc., Chemicals, Minerals, ores, oils, soaps, Petroleum products, etc ➤ Inspection of Industrial Units, hospitals and Laboratories for DL, RL Licenses 	Joint Director (Engineering), Chemical Testing and Analytical Laboratory, Thiru-vi-ka Industrial Estate, Guindy, Chennai -32. <u>E-mail id:</u> jd.ctal@gmail.com <u>Phone no:</u> 044-22501641
2)Regional Testing Laboratory, Coimbatore	Tmt R.Subasree, Deputy Director (Chemicals)		<u>E-mail id:</u> rtlkovai@gmail.com <u>Phone No:</u>
3) Regional Testing Laboratory, Madurai	Tmt S.Vijayasujatha, Deputy Director (Chemicals)		<u>E-mail id:</u> rtlmadurai@gmail.com <u>Phone No:</u> 0452-2566588
4) . Regional Testing Laboratory, Salem	Thiru M.Babu, Senior Chemist		<u>E-mail id:</u> rtlsalem@gmail.com <u>Phone No:</u> 0427-2295218
5) Regional Testing Laboratory, Thoothukudi	Thiru N.SriRamakrishnan, Senior Chemist		<u>E-mail id:</u> rtltuticorin@gmail.com <u>Phone No:</u> 0461-2320944
6) Institute of Ceramic Technology, Virudhachalam	Tmt K.R.Vanaja, Principal	<ul style="list-style-type: none"> ➤ Training of Students in ceramic Technology 	<u>E-mail id:</u> ictvri@gmail.com